

# Carbon Reduction Plan

Supplier name: Greenlight Commercial and Consulting

Publication date: January 2025

## Commitment to achieving Net Zero

**Greenlight Commercial and Consulting** is committed to achieving Net Zero emissions by 2050.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

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|--|--|
| <b>Baseline Year: 2024</b>   |  |
| <b>Additional Details relating to the Baseline Emissions calculations.</b> |  |
| <i>This is the first year that we have assessed our emissions.</i>         |  |
| <b>Baseline year emissions:</b>  |  |
| <b>EMISSIONS</b>   | <b>TOTAL (tCO<sub>2</sub>e)</b>                          |
| Scope 1  | 0  |
| Scope 2  | 30.8   |
| Scope 3<br>(Included Sources)  | 44.5<br>(Purchased goods and services + Business Travel) |
| <b>Total Emissions</b>   | <b>75.3</b>  |

## Current Emissions Reporting

| Reporting Year: 2024          |  |
|-------------------------------|--|
| EMISSIONS                     | TOTAL (tCO <sub>2</sub> e)                               |
| Scope 1                       | 0  |
| Scope 2                       | 30.8   |
| Scope 3<br>(Included Sources) | 44.5<br>(Purchased goods and services + Business Travel) |
| <b>Total Emissions</b>        | <b>75.3</b>  |

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **60.24** tCO<sub>2</sub>e by 2030. This is a reduction of **20%**

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented:

#### Sustainable Travel

Greenlight's Associates are based in wide-ranging geographical locations, therefore we have implemented a flexible working policy enabling work to be carried out from home and face to face meetings are only undertaken when necessary or requested by our clients. Public transport is mandated when meeting clients. 85% of our work is currently carried out online via MS Teams, reducing our carbon footprint significantly on travel.

#### IT Systems

We ensure each Associate fully shuts down their computer, unplugs and switches off all IT equipment fully at the end of the working day.

#### Reduce Waste

Greenlight's Associates are fully digital and utilise MS One Note rather than paper notepads and documents are shared and worked on electronically, therefore no printing takes place saving resources and reducing carbon emissions.

In the future we hope to implement further measures such as:

- Install energy-efficient lightbulbs in employees' home offices.
- Further reduce face-to-face meetings and the accompanying travel/accommodation-related emissions.
- Purchase carbon removal credits to offset any unavoidable emissions.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

Frank Smith

Managing Director, Greenlight Commercial and Consulting

Date: 07 January 2025.

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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>